



Fully Registered with the Higher Education Commission of Fiji as Higher Education Provider under Higher Education Act 2008. Registration Certificate Number RGN0002/11

Admission open for semester 1 – 2024

National Certificate in Hospitality (Level 2)

Fiji National Qualification framework (FNQF)

Level	02
Credits	50
Credit range	03 compulsory credits at L1 29 compulsory credits at L2 18 compulsory credits at L3

Nationally recognised & registered training provider

VIT (Vishan Institute of Technology) proudly offers Higher education Commission Fiji's "National Certificate in Hospitality (level 2)" a National Qualification ensuring pathway to academic excellence & Industry relevance. Upon successful completion you receive a prestigious Higher education Commission Fiji quality Certificate & Transcript.

"Empowering futures: National qualifications accredited by HEC Fiji, Delivered by VIT - Your path to excellence with official certificates & Transcripts"

Purpose

This is an entry-level qualification for those:

- currently engaged in the Hospitality industry; or
- entering a career in the Hospitality industry.

The aim of the qualification is to provide a pre-employment qualification for people who are entering the hospitality industry in a range of basic positions. This qualification is to provide for those individuals who are interested in entering the hospitality industry, a credential that will support their future employment opportunities to work, under supervision, across the different hospitality career pathways.

Course Highlights:

- **Nationally Recognised**
[Fiji National Qualification framework](#)
- **Accreditation**

Higher Education Commission Fiji

➤ **Programme Moderation by**

The National Qualification offered by VIT is moderated by Higher Education Commission Fiji

➤ **Certification by**

Higher Education Commission Fiji

Delivery mode: Face to Face / Online class available

Blended Delivery (Suva | Lautoka | Nadi | Nausori)

This qualification will be provided by face-to-face training sessions and online live webinar training via a web-hosted online training service (e.g., Microsoft Teams, Google MEET and GoToMeeting); however, in any special circumstances, the mode of delivery can be adjusted reasonably and fair to the learner cohorts.

Assessment:

Assessments will take the form of written tasks including workbook, quiz, reflective journal, report writing, and case studies and practical tasks including role play, presentation, group discussions, observation, projects and hands on practical lab activities in a simulated work environment. Supplementary evidence will be gathered if required from the course workbook.

Intake dates:

VIT – Quarterly intakes

Study Period – Six months

In a year, there are two Semesters:

- The 1st study period: from February to June
- The 2nd study period: from August to December

Certificates Awarded by

Higher Education Commission Fiji

Credit points:

Total number of units = 15

50 Credit points

15 Core units

Course Format

Core Subjects

HO00012

Prepare fruit and vegetable cuts

HO00023

Provide office reception services

CG00091

Describe requirements and expectations faced by employees within the workplace

HO00032

Demonstrate knowledge of work roles in tourism

CG00462

Process financial sale transaction

HO00042

Prepare and clear areas for table service for a commercial hospitality establishment

HO00052

Prepare and clear areas for counter food service in a commercial hospitality environment

HO00063

Service guest rooms in a commercial hospitality establishment

HO00073

Service public areas in a commercial hospitality environment

HO00082

Handle and maintain knives in a commercial kitchen

HO00092

Demonstrate basic knowledge of contamination hazards and control methods used in a food business

HO00102

Practise food safety methods in a food business under supervision

HO00112

Provide customers with information about an establishment in the hospitality industry

CG00402

Apply safe work practices in the workplace

CG00793

Work effectively with colleagues and customers

Entry Requirements

A pre-requisite for entry into this qualification will be those who:

- [hold a minimum of Year 11 pass with Math and English; or](#)
- are able to demonstrate some technical skills and competencies with basic literacy and numeracy in hospitality.

FEES –

Tuition fee FJD (\$2650-00) ([Two Thousand Six Hundred and Fifty dollars](#))

Payable through FNPF / CASH

Mpisa Number - 8705744 MyCash Number - 7649773

BANK DETAILS: Bank (Branch): WESTPAC LAUTOKA
Account Name: THE VISHAN INSTITUTE OF TECHNOLOGY PTE LTD
ACCOUNT NO: 9808282355

RPL candidates

Prior to commencing the RPL process, RPL candidates are required to have relevant work experiences and/or any other evidence to match with the training package requirements.

The mode of delivery of RPL candidates depends on the process and outcome of the RPL. The candidates can refer to the process of RPL from the Recognition of prior learning (RPL) Information Kit – RPL Kit and RPL policy.

HOW TO ENROLL?

A – Online www.vishaninfotech.ac.fj (Upload scanned copies of Birth certificate, Joint Card, Results / Transcripts / Letters) Or CLICK <https://forms.gle/YXF3RTjirkN9ekAF6>

B – Visit our nearest Campus along with requirements (Copies of Birth certificate, Joint Card, Results / Transcripts / Letters)

C – Email info@vishaninfotech.ac.fj

Download admission form from www.vishaninfotech.ac.fj print, fill and email along with scanned documents.

Contact us : Call / Viber / WhatsApp 8705744 – 7649773 – 6640646

Email info@vishaninfotech.ac.fj

Campus 1)

Vishan Institute of Technology - level 1, Gurbachan Singh Building, Raojibhai Patel street, Suva, Fiji Islands (Off Waimanu Road Above CJs)

Campus 2)

Vishan Institute of Technology - Level 2, Sarju Prasad Building, Vakabale street, Lautoka, Fiji Islands (Near Market)

Campus 3)

Vishan Institute of Technology -- Level 1, Vunavou Street, off Main street, Opposite - FNPF Plaza, Nadi, Fiji Islands

Center 4)

Vishan Institute of Technology -- 32 Sampuran Singh street, off Ghulab Nabi Road, Nausori, Fiji Islands

Best Wishes for 2024 !!!